

WINDOWS

Purpose

This document outlines the steps for removing a vent sash (Fig. 1) from a 3000 series window, either with or without a mullion, that is equipped with a red-handled push bar.

Fig. 1



Resources Required

- Screw gun/Phillips screwdriver

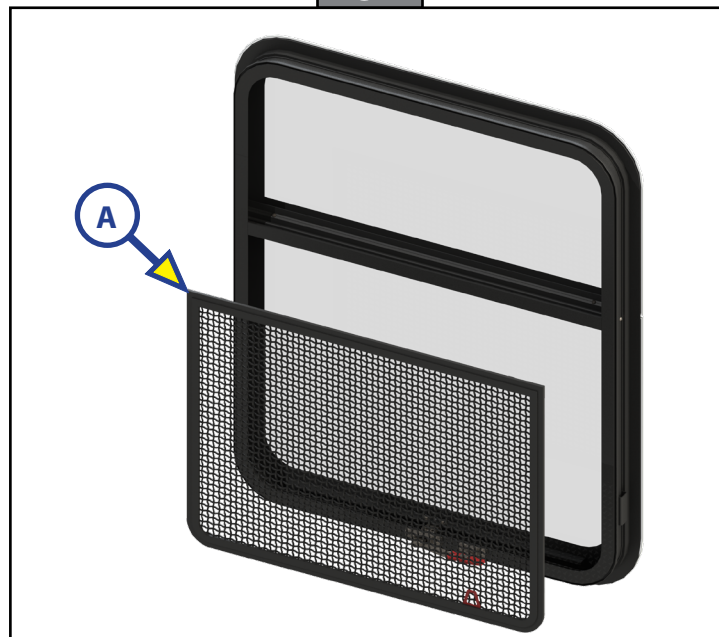
NOTE: Save all removed screws for reinstallation of the window.

Procedure

Removal of Vent and Push Bar

1. Remove the screen (Fig. 2A) from the window, if one is present.

Fig. 2



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2. Remove the screw(s) (Fig. 3A) from the mullion (Fig. 3B). If no mullion is present, remove the screws (Fig. 4A) located along the top of the window (Fig. 4B). Retain all screws.

NOTE: There can be two or three screws, depending on the size of the window.

Fig. 3

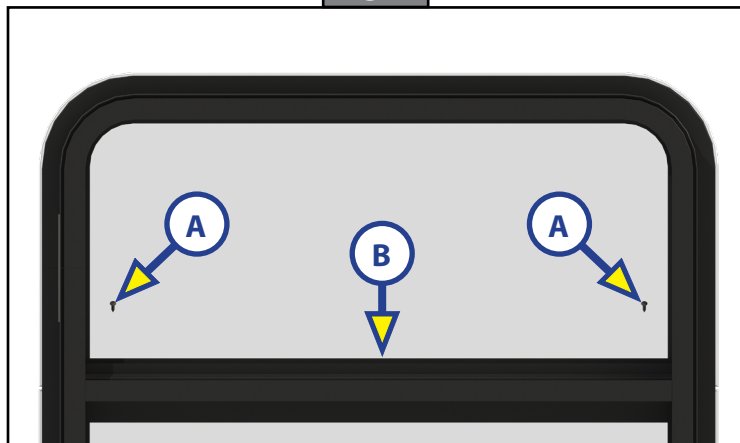
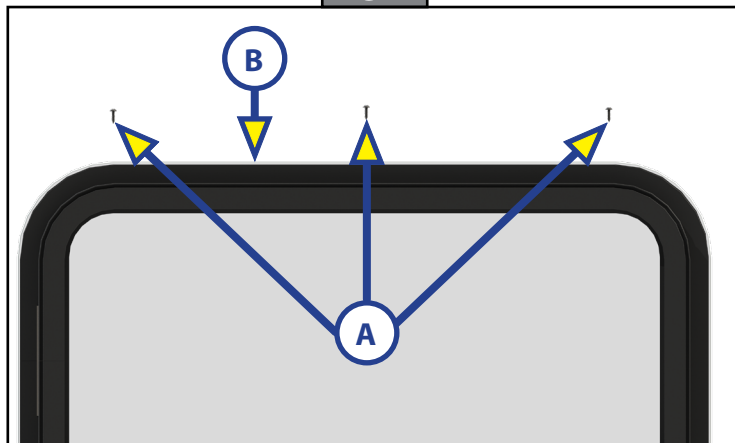
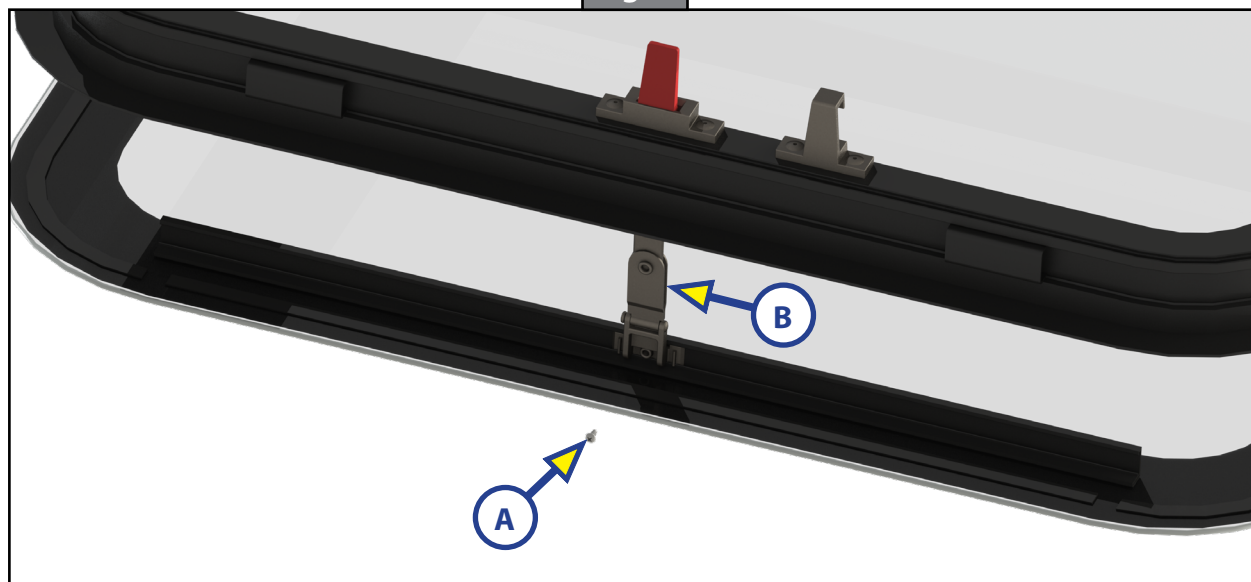


Fig. 4



3. Remove the screw (Fig. 5A) securing the red-handled push bar (Fig. 5B) to the window. Retain the screw.

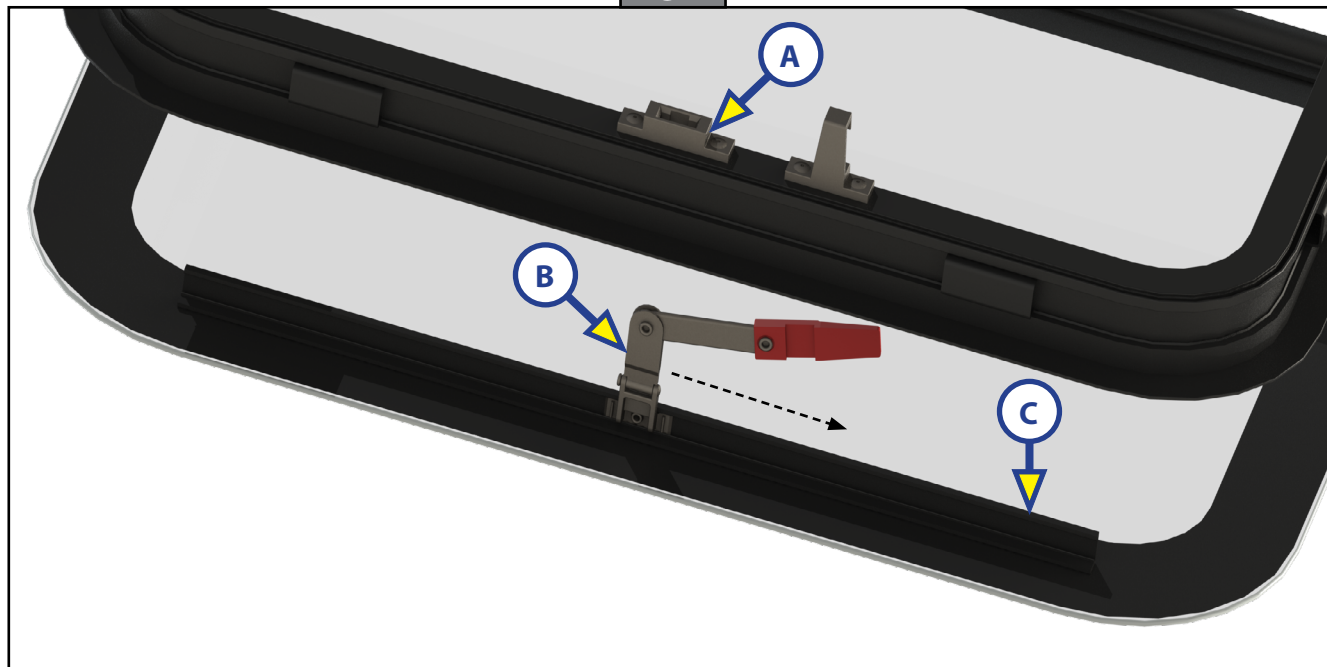
Fig. 5



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4. After removing the screw, push the handle of the push bar through the bracket (Fig. 6A) then slide the push bar (Fig. 6B) off the vent rail (Fig. 6C).

Fig. 6



5. Slide (or lift if there is a mullion present) the vent out of the frame. The vent needs to be at a 90-degree angle to be removed from the frame (Fig. 7).

Fig. 7



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Installation of Vent and Push Bar

1. Slide (or attach if there is a mullion present) the vent into the frame, making sure the vent is aligned with the edge of the back frame (Fig. 8).

Fig. 8



2. Install the previously-removed the screw(s) into the mullion or to the top of the vent.
3. Slide the push bar back onto the vent rail, then secure the push bar to rail with the previously-removed screw.
4. Install the screen, if present.

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