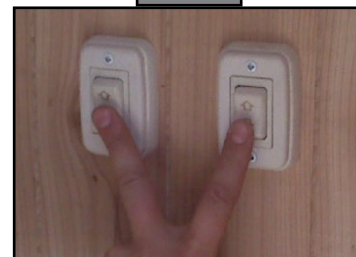


LEVELING AND STABILIZATION

STEP 1. Locating Switches Inside Ice House (Fig. 1)

- A. Locate the two switches inside the trailer. (These switches are used to extend and retract the jacks).
- B. After the two switches have been located, extend the jacks by pushing both switches at the same time until the jacks reach the ground.

Fig. 1



STEP 2. Removing the Retaining Pin (Fig. 2)

- A. Go to individual Jack location and locate the switches on the face of the jack. (These switches can be used in case there is uneven pressure on either jack.)
- B. At axle pivot location remove the retaining pin connected to the Spring Pivot Pin.

Fig. 2



STEP 3. Removing the Spring Pivot Pin (Fig. 3)

- A. After removal of the retaining pin, use the button that is connected to the jack to release pressure from the spring pivot pin (Extend).
- B. Once there's no pressure on the Pivot pin it can be removed.
- C. Repeat Steps 2 & 3 on the opposite side of the trailer.

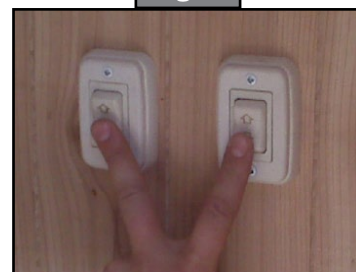
Fig. 3



STEP 4. Lowering the Rear Jacks (Fig. 4)

- A. After the removal of both the retaining pins and the spring pivot pin, proceed back to the inside of the trailer.
- B. Locate the switches found in step 1.
- C. Push both switches to lower the rear of the unit to the desired height.

Fig. 4



STEP 5. Lowering the Front Jack (Fig. 5)

- A. Next lower the front jack to the desired height.

Fig. 5



NOTES:

- To lift the trailer back to the travel position, reverse the process.
- Extend the front jack until it reaches the ground.
- Extend the rear jack until it reaches the ground.
- Insert the Spring Pivot Pin at axle location on both sides.
- Insert the Retaining Pins into the spring pivot pins.
- Once all of the pins are secure, retract all jacks until you have them in the travel position.
- All of the Jacks are individually equipped with lights for your convenience.

LEVELING AND STABILIZATION

If 12V DC power is unavailable to operate the Electric Tongue Jack use the following directions to manually operate the jack:

To Extend

1. Chock trailer tires
2. Be sure footpad (B) is pinned securely in place with clevis & hair pins (C).
3. Check ground surface under jack is firm and level.
4. Open rubber plug (I) on top of jack's gearbox to expose manual drive shaft.
5. Insert manual crank handle (D).

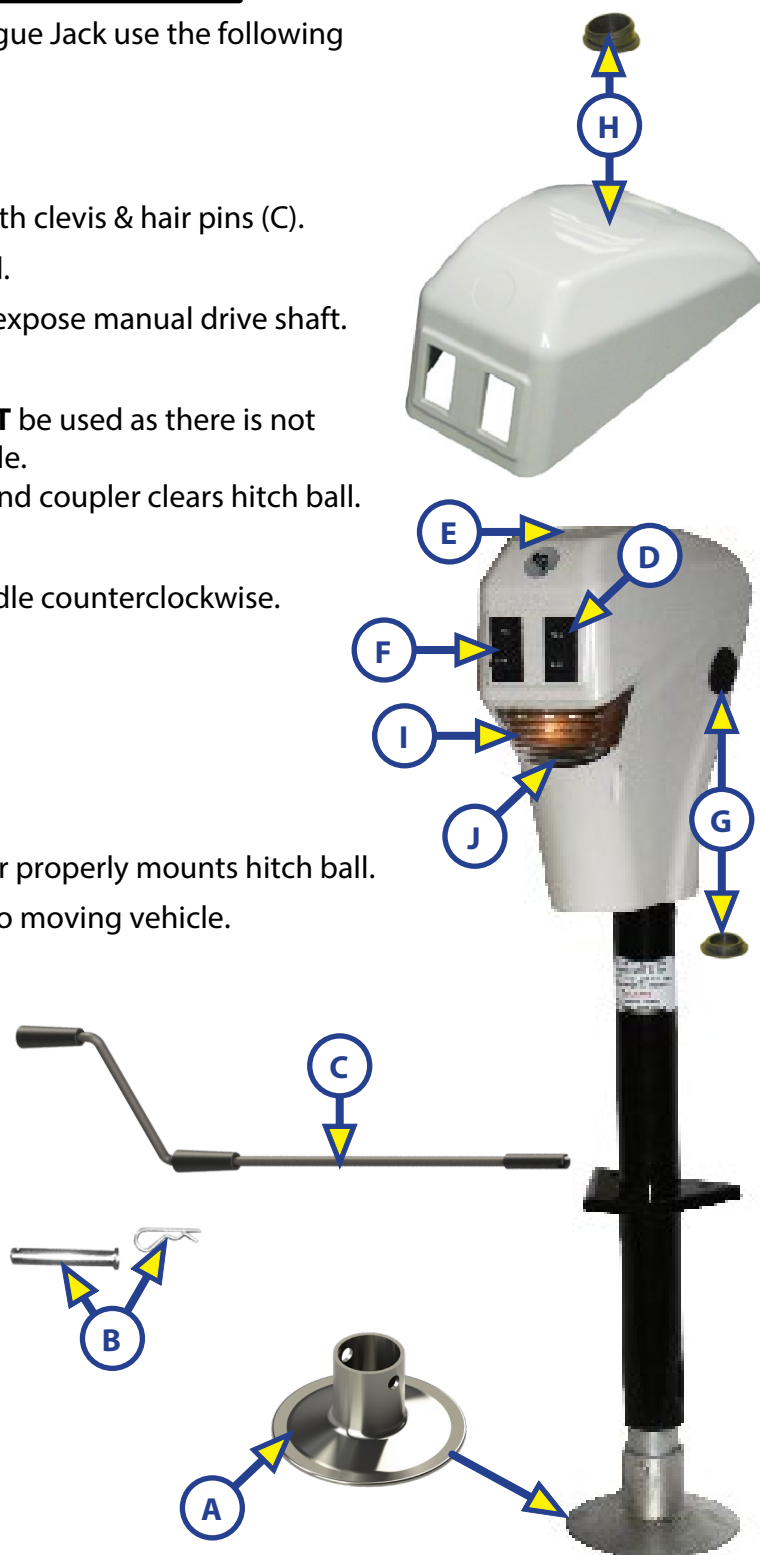
NOTE: On side jacks a ratchet with $\frac{3}{4}$ " deep well **MUST** be used as there is not enough clearance for the manual crank handle.

6. Turn handle clockwise until trailer is supported and coupler clears hitch ball.
7. Move tow vehicle away from trailer.
8. Lower trailer until it is level by turning crank handle counterclockwise.
9. Remove crank handle.
10. Replace rubber plug.

To Retract

1. Follow Steps 1-5 in the extend instructions.
2. Turn crank handle counterclockwise until coupler properly mounts hitch ball.
3. Be sure inner tube of jack is fully retracted prior to moving vehicle.
4. Follow Steps 9-10 in the extend instructions.

	Part #	Description
	165253	Footpad Kit
A	In Kit 165253	Foot Pad
B	In Kit 165253	Clevis Pin & Hair Pin
C	119226	Manual Crank Handle
D	226023	Ext/Ret Switch
E	225868	Plastic Tongue Jack Cover
F	226018	Courtesy Light Switch
G	225876	Side Rubber Plug
H	225875	Manual Override Plug
I	226027	LED Light
J	225885	Plastic Lens



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